

# WELCOME!

We are excited to have you lease with us this year! We want your experience to be as seamless as possible, so we've provided you with a few move-in tips to help you get settled. Please let us know if you have any questions! Thanks and Gig 'Em!



## Keys

You'll need to remove ALL of the keys out of the lock box left on your front door, even if everyone hasn't moved in yet. Please distribute these keys to your roommates when they do arrive.



## Walk-Through

Do a walk-through of the property and fill out your Inventory & Condition Form. Bring this form to TM5 Properties within 7 days of moving in.



## Maintenance Requests

- Go to [www.tm5rentallocators.com](http://www.tm5rentallocators.com)
- Under 'Current Tenants' select 'Request Maintenance'
- Fill out form and submit request



## Alarm System

To set your alarm when leaving, press "Away."  
Enter the 4 digit code given to you prior to move-in to deactivate the alarm when you arrive back home.



## Trash/Recycling

Be sure to rid any empty boxes & trash from the front or back porches. To find out the trash & recycling schedule for your street: Go to [cstx.gov](http://cstx.gov) -> Services -> Trash & Recycling -> Sanitation -> Collection Schedule

# CONTACTS

Here are a few helpful contact numbers you may need while leasing with us:

## **Property Management**

Amber Simmons:

C: 979-721-1419

O: 979-703-1979

## **TM5 Properties Address:**

3091 University Dr. E #230

Bryan, TX 77802

## **Cleaning Services**

Candy Rojas:

979-739-5065

## **City of College Station**

Utilities & Billing:

979-764-3535

## **Security System Help**

979-774-7233

## **Carpet Cleaning**

Boller Carpet Cleaning:

979-777-6968